

## C8. EQUIPMENT

Content:	Illawarra Aboriginal Corporation Policies and Procedures
Version:	1.0
Section:	Childcare
Applies To:	Board, Management and Staff of all IAC Childcare Services
Date:	May 2014 (Review May 2017)

### Background and Purpose

The IAC's Childcare policies articulate our aims, goals and philosophies in caring for children in our long day care and preschool services. They explain how the IAC works with its management, staff and other agencies to ensure that our children are afforded the best and most appropriate care and that we meet all of the requirements of NSW Department of Education & Communities.

### Principle

The IAC recognises and understands that our care environments must provide appropriate facilities and equipment to ensure the safety, protection and happiness of our children.

The IAC will ensure that its childcare facilities and equipment meet the requirements of the Children (Education and Care Services) Supplementary Provisions Regulation 2012 in regard to communication423s, play equipment and safety equipment such as first aid kits and fire hydrants.

The IAC is committed to working with NSW Department of Education & Communities in an open and positive manner to ensure that children under our care are cared for in safe, nurturing environments that meet the requirements of current legislation and guidelines.

### Development and play equipment

*C(E&CS)SPR 2012 Regulation 39*

*The IAC will ensure that:*

- play equipment (whether fixed or not) used on the premises does not constitute a hazard to our children because of:
  - ◊ the height from which a child can fall
  - ◊ the likelihood that a child can be trapped, pinched, crushed or struck by it
  - ◊ sharp or rough edges and projections or rust
  - ◊ lack of stability
- our play equipment is safe and in good repair
- all broken equipment and broken toys are immediately removed from play areas
- our premises have independent access for children to books and equipment that are suitable to their development and needs and that are representative of a diverse range of cultures including Aboriginal culture
- our premises are equipped with a balance of indoor and outdoor equipment to meet the developmental and other needs of children that is readily available for use by the children and staff of the service
- in determining the balance of types of equipment and the sufficiency of equipment, the age, number and interests of the children are taken into account
- the surfacing used underneath or around play equipment on our premises complies with the requirements of Australian and New Zealand Standard AS/NZS 4422:1996 *Playground surfacing - Specifications, requirements and test method* as in force on the commencement of this Regulation

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### Telephones

*C(E&CS)SPR 2012 Regulation 38*

*The IAC will ensure that:*

- supervisors and staff have easy access to working telephones or other communication devices in the event of any emergency

### First Aid Kits

*C(E&CS)SPR 2012 Regulation 40*

*The IAC and the nominated supervisor of our childcare services will ensure that:*

- we keep the required number of first aid kits on our premises based on the number of children
- we keep our first aid kits fully stocked
- our first aid kits are easily recognised and accessible to adults
- our first aid kits are inaccessible to children
- adult and child cardio-pulmonary resuscitation charts are displayed in a prominent position both inside and outside our premises

### Fire safety equipment

*C(E&CS)SPR 2012 Regulation 41*

*The IAC will ensure that:*

- our premises have:
  - ◊ appropriately located smoke detectors
  - ◊ a fire blanket that is kept adjacent to the cooking facilities
  - ◊ appropriately located fire extinguishers
- all of our fire protection equipment is:
  - ◊ tested in accordance with the Australian Standard entitled AS 1851—2005, *Maintenance of fire protection systems and equipment*
  - ◊ kept in proper working condition
- we keep records for 2 years of tests of our fire protection equipment, including the date of the test and the name of the person who carried out the test

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### COMPLIANCE

*This policy complies with:*

- Children and Young Persons (Care and Protection) Act 1998
- Children (Education and Care Services) Supplementary Provisions Regulation 2012
- National Quality Framework

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### REFERENCES

*This policy should be read with:*

- C(E&CS)SPR 2012 - Part 3 Facilities and equipment requirements - Division 2 Equipment (Regulations 38-41)