

C2. CORPORATE GOVERNANCE

Content:	Illawarra Aboriginal Corporation Policies and Procedures
Version:	1.0
Section:	Childcare
Applies To:	Board, Management and Staff of all IAC Childcare Services
Date:	May 2014 (Review May 2017)

Background and Purpose

The IAC's Childcare policies articulate our aims, goals and philosophies in caring for children in our long day care and preschool services. They explain how the Illawarra Aboriginal Corporation works with its management, staff and other agencies to ensure that our children are afforded the best and most appropriate care and that we meet all of the requirements of NSW Department of Education & Communities.

Principle

The IAC recognises and understands that clear and transparent systems and processes that are documented and readily available to all interested parties demonstrate that an organisation is striving for continued good governance.

The IAC is committed to an effective governing committee with clear lines of responsibility and accountability and workable procedures for communicating throughout the organisation.

The IAC is also committed to being able to demonstrate that decisions taken by the governing committee are taken in the best interests of our children.

The IAC is committed to working with NSW Department of Education & Communities in an open and positive manner to ensure that record keeping systems in relation to board members, staff and children are thorough, confidential and reflect due process and procedural fairness.

Our Commitment

The IAC will:

- maintain current information about the members of the governing authority including their biographical details, their interest in the childcare services and their contribution to the balance of the governing authority membership
- maintain systems and procedures for the administration and management of the childcare service
- be aware of and comply with its accountability and reporting requirements
- ensure that all staff of the childcare service have the necessary supervision, resources and support to undertake their work
- promote the IAC and its Childcare services within the community and maintain connections with other service providers and sector wide organisations

COMPLIANCE

This policy complies with:

- Children and Young Persons (Care and Protection) Act 1998
- Children (Education and Care Services) Supplementary Provisions Regulation 2012

REFERENCES

This policy should be read with:

- Children (Education and Care Services) Supplementary Provisions Regulation 2012
- All Governance policies