

## AL7. SERVICE MANAGEMENT - GOVERNANCE

Content:	Illawarra Aboriginal Corporation Policies and Procedures
Version:	1.0
Section:	Ability Links
Applies To:	Board, Management and Staff of all IAC Ability Links Services
Date:	August 2014 (Review August 2017)

### Background and Purpose

The IAC's Ability Links policies articulate our aims, goals and philosophies in providing services for people with disability, their families and their carers. They explain how the Illawarra Aboriginal Corporation works with its staff, carers and other agencies to ensure that people with disability, their families and their carers are afforded the best and most appropriate care and that we meet all of the requirements of Family and Community Services - Ageing Disability and Home Care.

### Principle

The IAC recognises and understands that clear and transparent systems and processes that are documented and readily available to all interested parties demonstrate that an organisation is striving for continued good governance.

The IAC is committed to an effective governing committee with clear lines of responsibility and accountability and workable procedures for communicating throughout the organisation.

The IAC is also committed to being able to demonstrate that decisions taken by the governing committee are taken in the best interests of our clients, their families and their carers.

### Our Commitment

*The IAC will:*

- maintain current information about the members of the governing authority including their biographical details, their interest in the agency, and their contribution to the balance of the governing authority membership
- maintain systems and procedures for the administration and management of the agency
- be aware of and comply with its accountability and reporting requirements
- ensure that all staff and carers of the agency have the necessary supervision, resources and support to undertake their work
- promote the IAC and its Ability Links program within the community and maintain connections with other service providers and sector wide organisations

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### COMPLIANCE

*This policy complies with:*

- Disability Services Act 1993
- National Standards for Disability Services
- Community Care Common Standards

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### REFERENCES

*This policy should be read with:*

- National Standards for Disability Services- Standard 6– Service Management
- Community Care Common Standards - Standard 1 - Effective Management - 1.1 Corporate Governance