

A1. CORPORATE GOVERNANCE

Content:	Illawarra Aboriginal Corporation Policies and Procedures
Version:	1.0
Section:	Home Care
Applies To:	Board, Management and Staff of all IAC Home Care Services
Date:	May 2014 (Review May 2017)

Background and Purpose

The IAC's Home Care policies articulate our aims, goals and philosophies in caring for our Elders. They explain how the Illawarra Aboriginal Corporation works with its staff, carers and other agencies to ensure that our Elders are afforded the best and most appropriate care and that we meet all of the requirements of the Department of Social Services.

Principle

The IAC recognises and understands that clear and transparent systems and processes that are documented and readily available to all interested parties demonstrate that an organisation is striving for continued good governance.

The IAC is committed to an effective governing committee with clear lines of responsibility and accountability and workable procedures for communicating throughout the organisation.

The IAC is also committed to being able to demonstrate that decisions taken by the governing committee are taken in the best interests of our Elders.

Our Commitment

The IAC will:

- maintain current information about the members of the governing authority including their biographical details, their interest in the agency, and their contribution to the balance of the governing authority membership
- maintain systems and procedures for the administration and management of the agency
- be aware of and comply with its accountability and reporting requirements
- ensure that all staff and carers of the agency have the necessary supervision, resources and support to undertake their work
- promote the IAC and its Home Care program within the community and maintain connections with other service providers and sector wide organisations

COMPLIANCE

This policy complies with:

- The Aged Care Act 1997
- Community Care Common Standards
- Home Care Package Program Guidelines

REFERENCES

This policy should be read with:

- Community Care Common Standards - Standard 1 - Effective Management - 1.1 Corporate Governance
- All Governance policies